



**MINUTES**  
**CITY COUNCIL MEETING**  
**7651 E. Central Park Ave, Bel Aire, KS**  
**Video available at [belaireks.gov](http://belaireks.gov)**  
**August 4, 2020 7:00 P.M.**



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**I. CALL TO ORDER:** Mayor Jim Benage

**II. ROLL CALL**

Present were Dr. Joel Schroeder, Justin Smith, John Welch, and Diane Wynn. Mr. Jeff Elshoff was absent.

Also present were City Manager Ty Lasher, Director of Finance Ted Henry, City Engineer Anne Stephens, and City Clerk Melissa Krehbiel.

**III. OPENING PRAYER** – Dr. Robert Lindsted provided the opening prayer.

**IV. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

Mayor Benage led the pledge of allegiance.

**V. DETERMINE AGENDA ADDITIONS – City Manager**

There were no additions.

**VI. CONSENT AGENDA**

**A. Minutes of the July 21, 2020 City Council Meeting.**

**MOTION:** Council Member Welch moved to approve the consent agenda as listed and authorize the Mayor to sign. Council Member Smith seconded the motion. *Motion carried 4-0.*

**VII. DISCUSSION AND APPROVAL OF APPROPRIATIONS ORDINANCE**

**A. Consideration of Appropriations Ordinance 20-14 in the amount of \$608,646.45.**

**MOTION:** Council Member Smith moved to approve Appropriations Ordinance 20-14. Council Member Schroeder seconded the motion. *Motion carried 4-0.*

**VIII. CITY REQUESTED APPEARANCES: None**

## **IX. CITIZEN CONCERNS:**

Gary O’Neal, President of the Bel Aire Area Chamber of Commerce, addressed the council. Mr. O’Neal stated that the chamber has decided to decline the funding for the chamber’s executive director position, which the City had budgeted for 2021. A director was hired earlier this year, but due to the COVID-19 pandemic and other opportunities, the director resigned after two months. The board decided that, without a full-time employee, the Chamber is not able to take on the additional responsibilities of community events which were tied to the funding for the position. The board would like to reevaluate the funding for the 2022 budget. Mr. O’Neal also announced that the chamber is planning a ribbon-cutting in September for a new business. The Chamber will have their monthly meeting tomorrow at the Best Western, with Mayor Benage as the speaker.

## **X. REPORTS**

### **A. Council Member Reports**

Council Member Smith reported he attended the meeting on Thursday to discuss neighborhood issues with Aurora Park residents.

Council Member Welch reported he also attended the Aurora Park meeting and has driven through the neighborhood to see the complaints. He also spoke to the City Engineer about a possible issue with Eagle Lake dam.

### **B. Mayor’s Report**

- Mayor Benage reported that he attended the July CCUA meeting where the board approved repairs on a pump assembly for a well and received reports on finances and the treatment plant upgrade.
- On July 30<sup>th</sup>, he participated in a phone call with the National League of Cities. Citizens are encouraged to contact their senators and representatives about providing direct economic relief to cities, which have had revenue losses in the recent economic downturn.
- The State of Kansas increased sales tax collections by 1.9 percent in June 2020 over June 2019. This is encouraging news, considering the losses that were projected earlier in the year.
- Tomorrow, Mayor Benage will be the featured speaker at the Bel Aire Area Chamber of Commerce meeting.
- Mayor Benage also reminded citizens to continue practicing social distancing and wearing masks in public. Recent data is showing that wearing masks is helping to reduce the spread of COVID-19 in the area.

**C. City Attorney Report** – City Attorney Kelly was absent.

### **D. City Manager Report** –

City Manager Lasher reported that with public school start dates pushed later, staff have received many requests to extend the pool season. In the past, the pool

season ended when school started, because most of the lifeguards went back to school. To help make the decision, staff looked at pool attendance records and spoke to the lifeguards about their availability to work. They found that attendance is down during the week but higher on the weekends and that many lifeguards will be able to work on weekends after college classes begin. With this information, the decision was made to extend the pool season and change the operating hours. From August 10<sup>th</sup> through the 14<sup>th</sup>, the hours will be 1-4 p.m., Monday through Friday. From August 15<sup>th</sup> through September 6<sup>th</sup>, the pool will only be open on Saturdays and Sundays from 1-6 p.m. September 6<sup>th</sup> will be the last day that the pool is open this year.

Mr. Lasher also announced that Brian Hayes, Recreation Director, is the Employee of the Quarter. Recently, the City received a thank you note from the family of an elderly woman whom he had helped after she fell on the sidewalk. Mr. Hayes frequently goes above and beyond in his service to Bel Aire residents.

Mr. Lasher also announced that the City has received the Government Finance Officers Association award for the Distinguished Budget Presentation Award for the 2020 Budget. This is the seventh consecutive year that Bel Aire has received this award, and less than 100 cities in Kansas receive this award. He thanked Ted Henry, Director of Finance, for his work on the budget.

## **XI. ORDINANCES, RESOLUTIONS AND FINAL ACTIONS**

### **A. Consideration of approving the 2021 City of Bel Aire Budget for publication and establish a public hearing at the Regular City Council meeting on August 18, 2020 at 7:00 p.m.**

Ted Henry, Director of Finance, presented the proposed budget and stood for questions from council. The Council discussed the budget at previous workshops.

**MOTION:** Council Member Smith moved to approve the City of Bel Aire 2021 Budget as presented by the City Manager and Staff for publication and schedule a public hearing on August 18, 2020 at 7:00 p.m. Council Member Welch seconded the motion. *Motion carried 4-0.*

### **B. Consideration of approving the replacement of a lift station pump at the 53<sup>rd</sup> Street lift station with a new Flygt pump with cutter head from JCI at a cost of \$49,830.00.**

Anne Stephens, City Engineer, stood for questions from Council. In recent months, two sewage lift station pumps have been clogged by items that were flushed into the sewer, resulting in costly repairs. Despite efforts to educate the public, staff are still seeing an increase in disposable wipes being flushed into the sewer system. Staff is recommending the new pump to mitigate problems with wipes and other solids.

**MOTION:** Council Member Welch moved to approve the purchase of a Flygt pump with cutter head from JCI at a cost of \$49,830.00 and authorize the Mayor to sign. Council Member Schroeder seconded the motion. *Motion carried 4-0.*

**C. Consideration of approving Contracts for Engineering Services with Kaw Valley Engineering, Inc. for design of water and sewer mains in Phase 1 of Bristol Hollows.**

City Manager Lasher explained the development process. The costs for the paving, water and sewer infrastructure will be paid by the City as part of the project and then spread as special assessments to the benefiting lots. Developers are typically allowed to choose their own engineering firm to design the project within City regulations. City staff have worked with Kaw Valley Engineering in the past and are comfortable working with them again.

**MOTION:** Council Member Schroeder moved to approve the Contracts for Engineering Services with Kaw Valley Engineering for design of water and sewer mains in Phase 1 of Bristol Hollows at a total cost of \$45,950.00 and authorize the City Manager to sign. Council Member Wynn seconded the motion. *Motion carried 4-0.*

**D. Consideration of approving an Agreement for Construction Observation with Garver Engineering during installation of water and sewer mains in Phase 1 of Bristol Hollows.**

**MOTION:** Council Member Smith moved to approve the Agreement for Construction Observation with Garver Engineering during installation of water and sewer mains in Phase 1 of Bristol Hollows at a cost not to exceed \$29,757.57 and authorize the Mayor to sign. Council Member Schroeder seconded the motion. *Motion carried 4-0.*

**E. Consideration of accepting a bid for installation of water and sewer mains in Phase 1 of Bristol Hollows. The following bids were received:**

Contractor	Sanitary Sewer	Water	Total
Donglinger	\$319,290.00	\$78,912.00	\$398,202.00
McCullough	\$249,220.00	\$63,995.00	\$313,215.00
<b>Mies</b>	<b>\$197,567.00</b>	<b>\$54,397.00</b>	<b>\$251,964.00</b>
Nowak	\$252,171.00	\$56,775.00	\$308,946.00
Engineer's Estimate	\$257,770.00	\$114,984.00	\$372,754.00

**MOTION:** Council Member Welch moved to accept the bid from Mies Construction at a total cost of \$251,964.00 for water and sewer main installation in Phase 1 of Bristol Hollows and authorize the Mayor to sign all related documents. Council Member Wynn seconded the motion. *Motion carried 4-0.*

**F. Consideration of accepting petitions for Paving, Sewer Mains and Water Mains in Phase 7 of the Rock Spring Addition.**

**MOTION:** Council Member Smith moved to accept the petitions for Paving, Sewer Mains and Water Mains in Phase 7 of the Rock Spring Addition. Council Member Schroeder seconded the motion. *Motion carried 4-0.*

**G. Consideration of An Order Vacating A Portion Of A Utility Easement Property Located Within The Corporate City Limits Of The City Of Bel Aire, Kansas (Lot 2 of Broadstone Villas).**

Ken Lee with Garver Engineering stood for questions from the council. This vacation is necessary before work begins on the new forced sewer main in the area. The city does not need this part of the property and vacating the portion of property will allow Evergy to have a better route for maintaining power lines.

**MOTION:** Council Member Schroeder moved to approve An Order Vacating A Portion Of A Utility Easement Property (located on Lot 2 of Broadstone Villas) within the corporate city limits of the City Of Bel Aire, Kansas and authorize the Mayor to sign. Council Member Wynn seconded the motion. *Motion carried 4-0.*

**H. Consideration of selecting Garver Engineering for Construction Inspection during the Woodlawn Expansion project. The Consultation Selection Committee reviewed four proposals and is unanimously recommending Garver.**

**MOTION:** Council Member Schroeder moved to approve the selection of Garver Engineering as the Construction Engineering Consultant for the Woodlawn Reconstruction Project and authorize the Mayor to sign all related documents. Council Member Smith seconded the motion. *Motion carried 4-0.*

**XII. EXECUTIVE SESSION** – No executive session was held.

**XIII. DISCUSSION AND FUTURE ISSUES**

- City Council Workshop – August 11<sup>th</sup> at 6:30 pm?

Council members briefly discussed the agenda for the workshop.

**XIV. ADJOURNMENT**

**MOTION:** Council Member Schroeder moved to adjourn. Council Member Welch seconded the motion. *Motion carried 4-0.*

The meeting adjourned at 8:28 p.m.

Approved by the City Council this 18<sup>th</sup> day of August, 2020.

  
Jim Benage, Mayor

ATTEST:

  
Melissa Krehbiel, City Clerk