

*City of Bel Aire  
2013 Tree City USA Recertification  
Application*

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November 25, 2013

**TO:** Recertifying Tree City USA's  
**FROM:** Tim McDonnell, Community Forestry Coordinator  
**SUBJECT:** 2013 Application for Tree City USA

**Kansas Forest Service**  
1901 E 95<sup>th</sup> St. S.  
Haysville, KS 67060-8351  
316-788-0492, ext. 202  
Fax: 316-788-3844  
<http://www.kansasforests.org>

I hope your community has had another successful year planting and taking care of trees. It is time to recertify your community in order to qualify for the 2013 Tree City USA Award and/or Tree City USA Growth Award. As we did last year, please send your application directly to your local District / Community Forester's Office.

You can now fill out the application form online. You should have recently received information on this process from ADF. If possible, I encourage you to complete your forms electronically, as this will definitely streamline and make record keeping more efficient. From this packet you will be able to complete our Standard Worksheet #3, provide Community Highlights and also send pictures electronically in Standard Section #4. **Please send this information to your District Forester directly.**

If you are not able to fill out your application on line we have enclosed the written form of the Tree City USA Recertification application. This year's application is unchanged from last year and meets all application requirements of the Arbor Day Foundation and U.S. Forest Service. Please note that we have again required a brief written summary on the highlights of *your* community forestry program. I am encouraging you to enclose a photograph of your tree board, be it an Arbor Day activity or project photo or posed group photograph.

Please use the enclosed recertification forms below, if you are not using the electronic version. Please mail your forms to your District Forester for their approval.

- Standard 3 Worksheet**
- Arbor Day proclamation**
- Arbor Day program ceremony or news coverage of the event**
- Ordinance copy, if revised from 2012-2013**
- Completed application form (Tree City USA Recertification as attached)**
- Community Program Highlight Summary**
- Photograph of Tree Board or Tree Board Activity / Project**





**CITY OF BEL AIRE  
PROCLAMATION  
ARBOR DAY 2013**



**TO THE CITIZENS OF BEL AIRE, KANSAS, GREETINGS:**

**WHEREAS**, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special date be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, 2013 is the 141st anniversary of the holiday and Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community; and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal.

**THEREFORE**, I David Austin, Mayor, do hereby proclaim April 27th as the 141st anniversary celebration of **Arbor Day** in the City of Bel Aire and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.



**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the official seal of Bel Aire, Kansas this 16th day of April, 2013.

  
\_\_\_\_\_  
David Austin, Mayor

**ALLEY PARK - 2013 TREE CARE LOG**

DATE	Hours Watering	Gallons	Hours Planted	#	Hours Pruned	#	Hours Removed	#	Hours Mulched	#	Other (Indicate)	Total Hours
14-Aug					2	4						2
18-Aug					1	2						2
<b>TOTALS</b>					<b>3</b>	<b>6</b>					<b>Total Hours</b>	<b>4</b>

**CITY HALL- 2013 TREE CARE LOG**

DATE	Hours Watering	Gallons	Hours Planted	#	Hours Pruned	#	Hours Removed	#	Hours Mulched	#	Other (Indicate)	Total Hours
22-Mar									24	20		24
28-Jun											sprayed for	4
12-Sep							1	2				1
29-Oct					4	1						4
<b>TOTALS</b>					<b>4</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>24</b>	<b>20</b>	<b>Total Hours</b>	<b>33</b>

**CENTRAL PARK- 2013 TREE CARE LOG**

DATE	Hours Watering	Gallons	Hours Planted	#	Hours Pruned	#	Hours Removed	#	Hours Mulched	#	Other (Indicate)	Total Hours
2-Jan					2	12						2
2-Jan					4	15						4
2-Jan									8	15		8
16-Jan											removed st	16
29-Jan											Christmas t	8
12-Mar							2	1				2
11-Apr									4	4		4
10-Apr					1	1						1
25-Apr			18	2					2	2		20
24-Apr									4	4		4
26-Apr					8	7						8
20-May					2	2						2
31-May											sprayed we	2
5-Jun					1	1						1
3-Jun											removed st	2
20-Jun											removed w	3
28-Jun											sprayed for	6
2-Jul	6	300										6
10-Jul							4	6				4
15-Jul					2	8						2
15-Jul									3	31		3
11-Jul	6	300										6
17-Jul					2	10	6	25				8
10-Sep	4	500										4
18-Sep					2	3						2
3-Oct							6	10				6
30-Oct					12	4						12
<b>Total</b>	<b>16</b>	<b>1,100</b>	<b>18</b>	<b>2</b>	<b>36</b>	<b>63</b>	<b>18</b>	<b>42</b>	<b>21</b>	<b>56</b>	<b>Total Hours</b>	<b>146</b>

BEL AIRE PARK- 2013 TREE CARE LOG												
DATE	Hours Watering	Gallons	Hours Planted	#	Hours Pruned	#	Hours Removed	#	Hours Mulched	#	Other (Indicate)	Total Hours
31-May					2	1						2
19-Jul					1	1						1
6-Nov					8	5						8
					11	7					Total Hours	11

BROOKHOUSER PARK- 2013 TREE CARE LOG												
DATE	Hours Watering	Gallons	Hours Planted	#	Hours Pruned	#	Hours Removed	#	Hours Mulched	#	Other (Indicate)	Total Hours
11-Jun					2	1						2
<b>TOTALS</b>					2	1					Total Hours	2

DENISE PARK- 2013 TREE CARE LOG												
DATE	Hours Watering	Gallons	Hours Planted	#	Hours Pruned	#	Hours Removed	#	Hours Mulched	#	Other (Indicate)	Total Hours
17-Apr					4	2						4
5-Jun					2	1						2
<b>TOTALS</b>					6	3					Total Hours	6

**EAGLE LAKE- 2013 TREE CARE LOG**

DATE	Hours Watering	Gallons	Hours Planted	#	Hours Pruned	#	Hours Removed	#	Hours Mulched	#	Other (Indicate)	Total Hours
2-Jan	2	120										2
16-Jan											removed stumps	6
11-Apr							8	2				8
29-Apr					4	12						4
10-May					6	4						6
23-May					2	4						2
28-Jun					2	4						2
11-Jul									4	7		4
10-Jul	4	300										4
9-Jul	4	300										4
14-Aug					4	6						4
13-Sep							6	2				6
11-Oct					4	3						4
1-Nov					16	4						16
12-Nov											removed stumps	8
<b>TOTALS</b>	<b>10</b>	<b>720</b>			<b>38</b>	<b>37</b>	<b>14</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>Total Hours</b>	<b>80</b>

**ENTRANCE SIGNS- 2013 TREE CARE LOG**

DATE	Hours Watering	Gallons	Hours Planted	#	Hours Pruned	#	Hours Removed	#	Hours	#	Other (Indicate)	Total Hours
19-Jun							3	1				3
<b>TOTALS</b>							<b>3</b>	<b>1</b>			<b>Total Hours</b>	<b>3</b>



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 Vendor# 685 COUNTRYSIDE LAWN & TREE CARE Phone (316)838-3375  
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 Alpha ID COUNTRYSIDE LAWN & TRE Last Inv# 1773196 Purchases YTD 20,720.18  
 Contact: RON POWELL 1630 E 37TH ST NORTH Last Inv Dt 11/14/13 Purchases LYR 12,649.12  
 FAX (316)832-0915 WICHITA KS Last Payment 380.00 Purchases 2YR 9,400.53  
 Cell 67219 Last Pmt Date 11/20/13 On Order Bal 1,880.00-  
 Last Check # 53022 Balance 345.00  
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 Inv Date Invoice # Line St Referenceon Invoice Amt General Ledger # Dist ID Journal 1099  
 -----  
 4/17/13 1792734 1 P TREE REMOVAL: DENISE PARK 350.00 01-04-5112 001 7670  
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Account No	Date	Amount	=====+	
01-04-6102	01/01/13		Jan	946.00 %
TREES			Feb	1,097.81
01 GENERAL			Mar	1,097.81
04 PARKS & GROUNDS			Apr	1,097.81
6102 TREES	Budget	2,000.00	May	1,518.80 214%
610 COMMODITIES	Expended YTD	2,323.80	Jun	1,518.80 214%
	Unexpended YTD	323.80-	Jul	1,518.80 211%
	Encumbrances		Aug	1,518.80 211%
	Available	323.80-	Sep	1,518.80 211%
10/13	Budget		Oct	2,323.80 128%
MTD	1,092.00	805.00	Nov	2,323.80
YTD	2,000.00	2,323.80	Dec	
2012	2,000.00	727.06	YrEnd	
2011	2,000.00	1,946.49	LYear	658.42 38%
2010	2,000.00	2,399.63		=====+

Date	Per	Jrnl	Reference	Other Information	Debits	Credits	PO No	Invoice No	Check No
1/17/13	1	13	AP7545	PARKS:TREES JOHN DEERE LAND	946.00			121205	1270914
2/13/13	2	13	AP7584	PARKS:STUMP GRI UNITED RENTALS	151.81			130117	1270983
5/07/13	5	13	AP7680	TREE PLANTING P JENNIFER MOON	25.00			2013-01	52071
5/10/13	5	13	AP7695	PARKS:TREE:ARBO TREE TOP NURSER	395.99			130424	1271140
10/01/13	10	13	AP7932	EAGLE LAKE:TREE COUNTRYSIDE LAW	625.00			1821699	52826
10/22/13	10	13	AP7964	PARKS:MULCH EVERGREEN RECYC	180.00			130905	1271451

Account No	Date	Amount	=====+	
01-04-6100	01/01/13		Jan	%
AGRICULT/HORTICULT SUPPLY			Feb	52.00
01 GENERAL			Mar	52.00 5%
04 PARKS & GROUNDS			Apr	52.00 5%
6100 AGRICULT/HORTICULT SUPPLY	Budget	2,000.00	May	344.63 24%
610 COMMODITIES	Expended YTD	414.23	Jun	344.63 24%
	Unexpended YTD	1,585.77	Jul	379.63 26%
	Encumbrances		Aug	379.63 26%
	Available	1,585.77	Sep	414.23 29%
9/13	Budget		Oct	414.23
MTD	34.60	34.60-	Nov	414.23
YTD	2,000.00	414.23	Dec	
2012	2,000.00	1,952.38	YrEnd	
2011	3,200.00	3,027.58	LYear	1,379.00 70%
2010	4,123.00	3,909.39		=====+

Date	Per	Jrnl	Reference	Other Information	Debits	Credits	PO No	Invoice No	Check No
2/13/13	2	13	AP7584	PARKS:WOOD MULC EVERGREEN RECYC	52.00			130117	1270983
5/10/13	5	13	AP7695	PARKS:MULCH:CP EVERGREEN RECYC	91.00			130403	1271140
5/10/13	5	13	AP7695	FERTILIZER/SEED JOHN DEERE LAND	177.27			130403	1271140
5/10/13	5	13	AP7695	LAWN ROLLER:CIT VOLVO RENTS OF	24.36			130405	1271140
7/11/13	7	13	AP7808	PARKS:FOUNTAIN JOHN DEERE LAND	35.00			130619	1271262
9/18/13	9	13	AP7908	PARKS:PRUNERS/V JOHN DEERE LAND	34.60			130819	1271380

Bel Aire Tree Board Hours as of 11/26/2013

Jan. 28... 4 hour each for this meeting, 1 hour times four = **4 hours. 8 miles travel.**  
Feb. 1...30 minutes...Gary..compiling meeting notes.= **½ hour**  
March 22... 1 Hour Gary..2013 Tree USA Meeting registration and related.= **1 hour, 2 miles travel**  
March 22... 1 Hour Diane... contacting the Bowles family regarding Arbor Day.  
March 25...6 hours for the TB meeting, 1 ½ hours times four, **14 miles travel.**  
March 28... 17 hours... Guy and Gary to Tree City USA Meeting in Derby, KS... **38 miles travel.**  
March 29... 1 hour....Gary..Compile 3/25 meeting minutes.  
April 15-19 4 hours...Gary...Preparing for Arbor Day Observance.  
April 22-25 2 hours...Gary...Preparing for Arbor Day Observance.  
April 27.....3.0 hours.Gary...Arbor Day Observance.....Refreshments/Gary...\$15...Plaque for tree planting ~35 dollars (Guy)  
April 27.....1 hour....Diane..Arbor Day Observance.  
April 23.....Guy... Travel to Long Island to plant survivor tree..3312 miles round trip.  
April 23.....Guy \$40 for plaque for survivor tree in Long Island.  
May 21.....3 hours...Diane..Bartlett Arboretum tour.  
June 6.....3 hours...Diane...Rigg Arboretum tour..Kingman, KS, with Bob Neier.  
August 26...6 hours....Tree Board meeting.....(1 hour each for all 6 members)  
August 28... 1 hour... Gary... Compile meeting notes for August 26 meeting  
Oct. 28, 2013 ...8 hours..Tree Board Meeting...seven members/one hour each plus one hour total travel time to/from for all  
Oct. 30, 2013..1 hour meeting between Dave Leiker and Gary Northwall to discuss Tree City USA issues.  
Oct. 30, 2013 3 hours...Gary Northwall..TB secretary..Compile meeting notes and e-mails to members  
**Nov. 2013.. 3 ¾ hours, 30 miles travel...Diane Martin..Attended "Right Tree/Right Place/Right Way" seminar at Sedgwick Co. Extension....Bob Neier conducted this seminar.**  
**Nov. 25...10 hours....Tree Board meeting..5 members, 2 hours each.**  
**Nov. 25...2 hours...Gary Northwall...TB meeting notes compilation, 1 ½ hr. and meeting with Dave Leiker, 30 min., to discuss Tree City USA.**

## 2013 COMMUNITY HIGHLIGHTS

### Bel Aire, KS

The Bel Aire Tree Board added three new members this year. For Arbor Day the Tree Board honored a well respected Bel Aire resident and former Tree Board president, by planting a Sawtooth Oak. Members attended the Tree City USA Recognition Day and participated in several arboretum tours and seminars. One Tree Board member traveled to Long Island, NY to plant a survivor tree and dedicate it to a survivor of the World Trade Center attack. This survivor tree is a seedling of the American elm that survived the bombing of the Oklahoma City federal building. It was the eighth survivor tree planted and dedicated by the Bel Aire Tree Board.



Courtesy photo

## Arbor Day

Taking part in an April 27 Bel Aire Arbor Day ceremony to honor former resident and tree board member Kae Bowles with the planting of a tree are (from left) Bel Aire Tree Board member Gary Northwall, Bel Aire City Council member Ken Lee, Bowles' husband, Dan Bowles, council member Ramona Becker, Bel Aire Mayor David Austin, council member Betty Martine and tree board member Diane Martin.

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# Tree City USA



## 2013 Application for Certification

The Tree City USA award is in recognition of work completed by the community during the 2013 calendar year.

### As Mayor or Equivalent of the Community of Bel Aire

I herewith make application for this community to be officially certified/recertified as a Tree City USA for 2013, having achieved the standards set forth by the Arbor Day Foundation as noted below.

**Standard 1: A Tree Board or Department**

Community has both a Tree Board and a Department Chair or City Manager/Official

Department Chair/City Manager

David Leiker Assistant Public Works Director 316-744-8609 parks@belaire.kscoxmail.com

Tree Board Chair

Guy MacDonald Tree Board Chairperson 316-744-2501 Guy MacDonald [guymacdonald@cox.net]

**Standard 2: A Community Tree Ordinance**

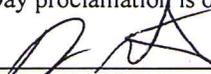
Our community ordinance is on record

**Standard 3: A Community Forestry Program with an Annual Budget of at Least \$2 Per Capita**

Total Community Forestry Expenditures	\$15761.15
Community Population	6809
Per Capita Spending	\$2.31

**Standard 4: An Arbor Day Observance and Proclamation**

Official Arbor Day proclamation is on record

  
Mayor or Equivalent Signature

Mayor  
Title

12/3/13  
Date

### Application Certification

To Be Completed By The State Forester:

**Bel Aire**

The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be certified as a Tree City USA community, for the 2013 calendar year, having in my opinion met the four standards required for recognition.

  
State Forester Signature

DARKS DIRECTOR  
Title

12/3/13  
Date



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