

MINUTES
PLANNING COMMISSION
City Hall – Bel Aire, Kansas
July 16, 2020
6:30 P.M.



I. Roll Call:

Present were James Schmidt, Phillip Jordan, and John Charleston. Commissioner James Farner arrived after roll call. Commissioner David Floyd was absent.

Also present were City Engineer Anne Stephens and City Attorney Jacqueline Kelly.

II. Pledge of Allegiance – Chairman Schmidt led the pledge of allegiance.

III. Approval of Minutes from Previous Meeting.

MOTION: Commissioner Jordan moved to approve the minutes of June 11, 2020. Commissioner Charleston seconded the motion. **Motion carried 3-0** with Commissioner Farner absent from the vote.

IV. OLD/NEW BUSINESS

A. Continuation of Hearing, Case No. SD/-20-01. Proposed platting approximately 17.86 acres of the R-6 Multi-family Zoning District. (Homestead Senior Living)

A public hearing was opened for this item at the June Planning Commission meeting. No one requested to speak, so the public hearing was closed.

Phil Meyer, Baughman Company, spoke on behalf of the applicant and stood for questions from the commission. Commissioners discussed the locations of right of ways and easements, and the process of recording the drainage easements by separate instrument.

MOTION: Commissioner Jordan moved to recommend the final plat without changes or conditions. Commissioner Farner seconded the motion. **Motion carried 4-0.**

B. Case V-19-01. Proposed Vacating a portion of a platted utility (Broadstone Villas) easement as presented.

City Engineer Anne Stephens stood for questions from the commission. Ms. Stephens said that vacating this portion of the utility easement held by the City was requested by Evergy in exchange for easement access for the new lift station off of Webb Road.

Chairman Schmidt opened the public hearing for the proposed vacation. There being no one requesting to speak, the public hearing was closed.

MOTION: Chairman Schmidt moved to recommend without changes or conditions the vacation of the portion of platted easement as presented. Commissioner Farner seconded the motion. ***Motion carried 4-0.***

C. Elect Planning Commission Chair

MOTION: Commissioner Jordan moved to elect James Schmidt as the Planning Commission Chair. Commissioner Charleston seconded the motion. ***Motion carried 4-0.***

D. Elect Planning Commission Vice-Chair

MOTION: Commissioner Jordan moved to elect David Floyd as the Planning Commission Vice-Chair. Commissioner Charleston seconded the motion. ***Motion carried 4-0.***

E. Next meeting August 13, 2020

MOTION: Commissioner Jordan moved to approve the date of the next Planning Commission meeting as August 13, 2020 at 6:30 p.m. Commissioner Charleston seconded the motion. ***Motion carried 4-0.***

F. Executive Session Training

The commission discussed regulations and procedures for conducting executive sessions. No binding action was taken.

V. Current Events:

- City Brush site will open August 9th
- 2020 Census-61.8% for the US households have completed the survey by phone or mail. 91,400,000 households

The commission briefly discussed current events. No binding action was taken.

VI. Adjournment

MOTION: Commissioner Jordan moved to adjourn. Commissioner Charleston seconded the motion. ***Motion carried 4-0.***

The meeting adjourned at 7:23 p.m.